

TEXAS COMMISSION ON JAIL STANDARDS

EXECUTIVE DIRECTOR
Brandon S. Wood



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February 19, 2016

Sheriff Kevin Lake
Panola County Sheriff's Office
319 W. Wellington
Carthage, TX 75633

Dear Sheriff Lake,


The Texas Commission on Jail Standards wishes to acknowledge the excellent work of the Panola County Sheriff's Office with a Certificate of Compliance for the Panola County Jail. The most recent inspection of your facility on February 18, 2016 by Texas Commission on Jail Standards Inspector Fred St. Amant has demonstrated that your facility is in compliance with Texas Minimum Jail Standards.

The Certificate of Compliance demonstrates your outstanding leadership and the diligent work of your staff in complying with minimum jail standards. In addition, this achievement is a direct result of your office's commitment to excellence and is an example of dedication and professionalism in maintaining a safe, secure, and sanitary facility.

Providing the essential budgetary support for jail operations is also imperative to achieving compliance, so let me also congratulate the Panola County Commissioners' Court for their vital support of jail operations.

The citizens of Panola County should be proud of your combined efforts, as is the Texas Commission on Jail Standards.

Respectfully,


Brandon S. Wood
Executive Director

BW/ib 

cc: Judge LeeAnn Jones, Panola County



Texas Commission on Jail Standards

Panola County

Carthage, Texas

February 18, 2016

Date(s) of Inspection

SUBJECT: INSPECTION REPORT

State Law requires periodic inspections of county jail facilities (VTCA, Local Government Code, Chapter 351, VTCA, Government Code, Chapter 511; Chapter 297.8, Texas Commission on Jail Standards).

- The facility was inspected on the date(s) indicated above, and it was determined that deficiencies exist. You are urged: (1) to give these areas of noncompliance your serious and immediate consideration; and (2) to promptly initiate and complete appropriate corrective measures. The Commission is available to discuss or assist you with the appropriate corrective measures required.

Failure to initiate and complete corrective measures following receipt of the Notice of Noncompliance may result in the issuance of a Remedial Order (Chapter 297.8, et seq.).

- This facility was inspected on the date(s) indicated above. There were no deficiencies noted and upon review of this report by the Executive Director of the Texas Commission on Jail Standards, a certificate of Compliance may be issued per the requirements of VTCA, Chapter 511 and Texas Minimum Jail Standards.

Authenticated:


Fred St. Amant, TCJS Inspector

Inter-Office Use Only

Received by: _____	Date _____
Reviewed by: _____	Date _____

cc: Judge Sheriff

TEXAS COMMISSION ON JAIL STANDARDS - INSPECTION REQUIREMENTS REVIEW


 Fred St. Amant, TCJS Inspector

VOL. 97 PAGE 0911

Facility Name: Panola County Jail

Date: February 18, 2016

Chapter	Title	Comments
259	New Construction	Conducted a walk through inspection of the facility.
261	Existing Construction	Not applicable.
263	Life Safety	Inspected life safety equipment and conducted and observed emergency drill. Reviewed documentation. Conducted staff interviews.
265	Admission	Reviewed a random sample of 6 inmate files. Interviewed staff. Reviewed policy.
267	Release	Reviewed a random sample of 2 inmate files. Interviewed staff.
269	Records/Procedures	Reviewed policy and documentation. Interviewed staff and reviewed ADA compliance evaluation.
271	Classification	Reviewed a random selection of 6 inmate files. Reviewed staff training records. Reviewed internal classification audits. Reviewed policy. Interviewed staff.
273	Health Services	Reviewed a random selection of 6 files. Interviewed staff and inmates. Reviewed training records. Reviewed policy.
275	Supervision	Reviewed all 26 officer TCOLE certification records. Reviewed officer documentation. Interviewed staff. Technical assistance provided. During the review of the face to face observation documentation in the holding and detox area this inspector observed where jailers exceeded the 30 minute limit between checks required by minimum jail standards. Utilizing secondary documentation, the control log book, this inspector was able to determine that the holding and detox cells were empty during the times the 30 minute was exceeded. The administration will re-train the officers to document "empty" when they remove the last inmate from these cells. Issue was addressed onsite. This inspector will follow up regarding this matter within 30 to 90 days.
277	Personal Hygiene	Conducted a facility walk through. Reviewed facility schedule.
279	Sanitation	Conducted a facility walk through. Interviewed staff and inmates. Reviewed policy.
281	Food Service	Conducted walk through inspection in kitchen area. Interviewed staff. Reviewed documentation.
283.1	Discipline	Reviewed 10 disciplinary hearing records. Interviewed staff and inmates. Reviewed policy. Reviewed inmate
283.3	Grievance	Reviewed 10 inmate grievance/complaints. Reviewed policy. Interviewed staff and inmates.
285	Exercise	Walk through of exercise area conducted. Reviewed documentation. Interviewed staff and inmates.
287	Education/Library	Reviewed policy and schedule. Interviewed staff and inmates.
289	Work Assignments	Reviewed policy and schedule. Interviewed staff and inmates.
291.1	Telephone	Reviewed policy and schedule. Interviewed staff and inmates.
291.2	Correspondence	Reviewed policy and schedule. Interviewed staff and inmates.
291.3	Commissary	Reviewed policy and schedule. Interviewed staff and inmates.
291.4	Visitation	Reviewed policy and schedule. Interviewed staff and inmates.
291.5	Religious Practices	Reviewed policy and schedule. Interviewed staff and inmates.
xxx	Variances	Not applicable.
xxx	Remedial Orders	Not applicable.
xxx	Complaints	Not applicable.
xxx	CCQ	CCQ inquiries are being submitted through TLETS as required.

ANNUAL JAIL REPORT

County: Panola

Sheriff: Kevin Lake Judge: Lee Ann Jones
 email kevin.lake@co.panola.tx.us email leeann.jones@co.panola.tx.us

Jail Administrator: Tina McMullen Inspector: Fred St. Amant
 email tina.mcmullen@co.panola.tx.us

Last Inspection March 11, 2015 Compliant Yes Inspection Date(s) February 18, 2016

Remedial Order N/A Effect: _____

Reportable Incidents <small>(Previous 12 month History)</small>	Fires	<u>0</u>	Escapes	<u>0</u>
	Deaths	<u>0</u>	Walkaway	<u>0</u>
	Suicides	<u>0</u>	Secured	<u>0</u>

Contract Inmates Housed

Date Plans Approved September 3, 2013

1. Facility Name Panola County Jail

Address 319 Wellington, Carthage, Texas Zip Code 75633

Phone # 903-693-0359 Fax # 903-693-9366

Built 2009 Renovated N/A Addition N/A

Type Max Number of Variances 0

Drill Time 54 secs

Facility Capacity 160

Average Daily Population 54

Housing Total this Date 41

Holding Total this Date 0

2. Facility Name _____

Address _____ Zip Code _____

Phone # _____ Fax# _____

Built _____ Renovated _____ Addition _____

Type Max Number of Variances 0

Drill Time _____

Facility Capacity _____

Average Daily Population _____

Housing Total this Date _____

Holding Total this Date _____

3. Facility Name _____

Address _____ Zip Code _____

Phone # _____ Fax # _____

Built _____ Renovated _____ Addition _____

Type _____ Number of Variances _____

Drill Time _____

Facility Capacity _____

Average Daily Population _____

Housing Total this Date _____

Holding Total this Date _____

<p>Housing Capacity <u>160</u></p> <table border="0"> <tr> <th>Cells</th> <th>Capacity</th> </tr> <tr> <td>Sep Cells <u>16</u></td> <td><u>16</u></td> </tr> <tr> <td>Single Cells <u>0</u></td> <td><u>0</u></td> </tr> <tr> <td>M.O. Cells <u>16</u></td> <td><u>144</u></td> </tr> <tr> <td>Dorms <u>0</u></td> <td><u>0</u></td> </tr> <tr> <td>Neg Press Cells <u>0</u></td> <td><u>0</u></td> </tr> <tr> <td>Medical Cells <u>0</u></td> <td><u>0</u></td> </tr> <tr> <td>Notes:</td> <td></td> </tr> </table>	Cells	Capacity	Sep Cells <u>16</u>	<u>16</u>	Single Cells <u>0</u>	<u>0</u>	M.O. Cells <u>16</u>	<u>144</u>	Dorms <u>0</u>	<u>0</u>	Neg Press Cells <u>0</u>	<u>0</u>	Medical Cells <u>0</u>	<u>0</u>	Notes:		<p>Holding Capacity <u>33</u></p> <table border="0"> <tr> <th>Cells</th> <th>Capacity</th> </tr> <tr> <td>Holding Cells <u>2</u></td> <td><u>16</u></td> </tr> <tr> <td>Detoxification Cells <u>2</u></td> <td><u>16</u></td> </tr> <tr> <td>Violent Cells <u>1</u></td> <td><u>1</u></td> </tr> </table>	Cells	Capacity	Holding Cells <u>2</u>	<u>16</u>	Detoxification Cells <u>2</u>	<u>16</u>	Violent Cells <u>1</u>	<u>1</u>	<p>Females <u>4</u> <small>(Female Population Today)</small></p> <p># of Cells <u>9</u></p> <p># of Bunks <u>49</u></p>
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<p>Construction Security Level</p> <p>Minimum Capacity <u>0</u></p> <p>Medium Capacity <u>0</u></p> <p>Maximum Capacity <u>160</u></p>		<p>Contract Inmates</p> <p>100 + Capacity (30% + Non - TX)</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>																								

Population: Housing 41 Hold/Detox/Violent 0 Total System Population 41

(During Inspection) Total Inspection Time 8 hours Total Average Daily Population 54.00

KLake
 Sheriff

Tina McMullen
 Jail Administrator

Interview with Court Representative Yes No

Lee Ann Jones
 Commissioner's Court Representative